

Pledge Form 2020 | Never Dance Alone-a-Thon powered by BMO

BMO Bank of Montreal Cash and Cheque Deposit Instructions

1. Access E-Forms Library and select Form 910
2. Print and complete 2 copies of Form 910 – sign and stamp both copies
3. Stamp pledge form in the “Banker’s Stamp” box: record the total amount of the deposit received on the line below the Bankers Stamp
4. Process transaction in Customer Connect > FCCSFBPS Deposit screen
5. Key in fields: Concentrator ID = 8530; Division field = blank; Outlet Number = 1; Addendum Field = Branch Name, Transit # and participant’s name with no spaces between the first and last name [i.e. Prince George, Tr 0802, JohnSmith]
6. Staple one copy of Form 910 and deposit receipt to pledge form and hand back to the employee/customer, they hand in stapled receipts and pledge form at the KHP registration desk the day of the event
7. File branch copy of Form 910 with your daily work

Name First:		Last:		Location:	
Address: <input type="checkbox"/> Home <input type="checkbox"/> Business					Online Reg. #
City:		Province:		Postal Code:	
Email Address:			Phone Number:		
Name of Company/School/Other:		LOB / Dept. / Store #: <i>(if applicable)</i>	Supervisor: <i>(if applicable)</i>		
Team Name:		Team Captain Name:		ID #	OFFICE USE ONLY
I am (please check one) <input type="checkbox"/> An individual <input type="checkbox"/> A team member <input type="checkbox"/> A team captain					Team ID # OFFICE USE ONLY

- Do NOT record online donations on this form.
- Please make all cheques payable to Kids Help Phone.
- Tax receipts issued automatically for donors contributing \$5 or more if full mailing address is complete and legible.
- Tax receipts cannot be issued when donating towards your own fundraising total.
- Please attach proof of any deposits

Charitable Registration #13000 5846 RR0001

neverdancealone.ca

BANKER'S STAMP

Total Pledges Deposited (cheques and cash only)

\$

Donor Name	Mailing Address for Tax Receipts <small>Apartment or Suite #, Street #, Street Name, City, Province, Postal Code</small>	Phone Number	Credit Card Number	Expiry (MM/YY)	A Individual Fundraising	B Team Fundraising (Team Captain Use Only)
Mr. John Sample	49-123 Main St, Sample Town, MB A1B 2C3	123-456-7890	123 456 789 0123 456	07/23	\$50	
Bake sale, Casual days, Auction, etc.				/		\$500
				/		
				/		
				/		
				/		
				/		
				/		
				/		
				/		

Initial:	FOR OFFICE USE ONLY
Total Coins \$	
Total Cash \$	
Total Cheques \$	
Total CC \$	
Total Branch Deposit \$	
Total Counted (if \$0 put \$0) \$	

A

Individual Fundraising Total Raised:
(to qualify for Marshalls/WINNERS/HomeSense gift card)

Individual funds from all pledge forms \$

Individual funds from online fundraising summary \$

Individual Grand Total (Eligible for fundraising reward) \$

B

Team Fundraising Total Raised (for team captain use only):
(to qualify for Boston Pizza reward)

Team funds from all pledge forms \$

Team funds from online fundraising summary \$

Team Grand Total (Eligible for fundraising reward) \$

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Total	\$	\$
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Transfer total funds from all pledge forms for
A Individual or **B** Team fundraising to the corresponding tables on the left.